



Certificate III in Micro Business Operations

OVERVIEW

This course is available only to NEIS Program participants. This course will provide valuable knowledge for new business Start Ups and Young Entrepreneurs who would like to be self-employed. Do you have a business idea and are not sure where to go? Do you need help in establishing your business idea? Do you need to create a market research plan and identify the best opportunities for your new idea? This program will establish the core needs for any new business idea and start up. The course will set you on your way to growing your own business or franchise by learning about business practices, issues, legislation, growth, management, digital strategy, marketing and finance. You will gain knowledge, skills and understanding in establishing your business idea and find out the essentials of starting your own micro business.

LEARNING OUTCOMES

This course provides multiple outcomes based on each student's enrolment pathway.

COMPULSORY UNITS

- BSBSMB301 Investigate micro business opportunities
- BSBSMB302 Develop a micro business proposal
- BSBSMB303 Organise finances for the micro business
- BSBSMB304 Determine resource requirements for the micro business
- BSBSMB305 Comply with regulatory, taxation and insurance requirements for the micro business
- BSBCUS301 Deliver and monitor a service to customers
- BSBFIA301 Maintain financial records
- BSBSMB306 Plan a home based business
- BSBWOR301 Organise personal work priorities and development
- BSBSMB403 Market the small business

SELECTABLE UNITS

Additional selectable units may apply.

AQF CODE	BSB30315
COURSE CODE	BSB30315
COURSE TYPE	Qualification

ASSESSMENT

On an individual basis and customised to each participant.

CERTIFICATION

By completing this course you will receive an AQF Qualification.

DELIVERY METHODS

- Blended – Teaching and assessment will be conducted on-campus and online.

LOCATIONS

- McKoy Street, Wodonga Vic (Main campus)

DURATION

10 weeks.

DELIVERY SCHEDULE

Group delivery over set days dependent on number of participants. Our aim is to deliver workshop sessions on a weekly basis.

REQUIREMENTS

NEIS entrants to the course must meet NEIS criteria, available at www.wodongatafe.edu.au/neis

FEES

FEES ADDITIONAL INFORMATION

The student tuition fees published are indicative only and can be subject to change given individual circumstances at the time of enrolment. Funding made available to eligible individuals by State and Commonwealth Governments. If funding is utilised, this may affect future opportunities to access additional funding in the future. For more information see 'Fee information and eligibility' under the 'Apply Now' tab on the Wodonga TAFE website.

HOW TO APPLY

Apply via the 'Apply online now' button in this course information page. If the course is not available for online application, you can submit your enquiry via the online form below. Alternatively, please feel free to contact our friendly customer service team on 1300 69 8233 or email info@wodongatafe.edu.au

If you would like to know more about enrolling in this course through the NEIS program, visit our NEIS page - www.wodongatafe.edu.au/neis

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OTHER INFORMATION

- A business start-up workbook and other business planning materials are included with enrolment.
- For information and to check your eligibility for the NEIS Program please see more information at www.wodongatafe.edu.au/neis

WHEN YOU CAN START

This course is available only to NEIS Program participants in the Riverina region of NSW.

New courses commence regularly based on the levels of enquiries that we receive, so please let us know if you're interested.