

# 2017 East End Wodonga Short Term Accommodation Request

All students wishing to book short term accommodation at East End in Albury/Wodonga will need to complete the below form and email through to **Nicole Melitsis**, [n.melitsis@latrobe.edu.au](mailto:n.melitsis@latrobe.edu.au) **AND** [living@latrobe.edu.au](mailto:living@latrobe.edu.au) . We will then be in contact with you to confirm your booking and to confirm that your credit card has been charged.  
Nightly Rate: \$35 per person per night.

**\*\* NOTE: ACCOMMODATION IS NOT GUARANTEED AS IT WILL DEPEND ON AVAILABILITY. BOOKINGS NEED TO BE MADE AT LEAST 3 BUSINESS DAYS PRIOR TO YOUR ARRIVAL DATE**

## PERSONAL DETAILS

SURNAME: \_\_\_\_\_ FIRST NAME: \_\_\_\_\_  
CONTACT NUMBER: \_\_\_\_\_ EMAIL: \_\_\_\_\_  
DATE OF BIRTH: \_\_\_\_\_ STUDENT NUMBER: \_\_\_\_\_  
CHECK IN DATE: (from 2pm) \_\_\_\_\_ (Day, date, month)  
CHECK OUT DATE: (by 10am) \_\_\_\_\_ (Day, date, month) NO. OF NIGHTS: \_\_\_\_\_  
CREDIT CARD NUMBER: \_\_\_\_\_  
EXPIRY DATE: \_\_\_\_\_ CCV: \_\_\_\_\_

***I confirm that I approve for LaTrobe University Accommodation Services to charge my credit card for my requested stay, charged at \$35 per night.***

SIGNED: \_\_\_\_\_ DATE: dd / mm / 2017

## CHECK IN AND YOUR STAY AT EAST END, ALBURY WODONGA

- You will need to bring your own sheets (single bed) and pillow as this is not provided. Toiletries are also not provided.
- Once your accommodation is confirmed, the check in information will be sent. You will need to contact the staff member mentioned in the email to confirm your arrival time, they will ensure someone is on site to meet you at that time.