



## VET Tuition Fee Refund Policy

Prospective and current enrolled students of Wodonga TAFE who withdraw from their unit of study on or before the census date for that unit will not incur a VET FEE-HELP debt, and any VET tuition fees paid for the unit will be refunded.

This applies to all students whether they pay their tuition fees up-front or seek VET FEE-HELP assistance.

The exception is where:

- a) VET tuition assurance has been activated because Wodonga TAFE ceased to provide the unit; and
- b) The student has chosen the VET course assurance option in relation to that unit.

It is the responsibility of Wodonga TAFE to ensure that the information provided to DEEWR is accurate and that students who have formally withdrawn from a unit on or before the census date do not incur a VET FEE-HELP debt for that unit.

Students who have requested VET FEE-HELP assistance who withdraw from a unit of study after the census date will incur a VET FEE-HELP debt for any unpaid tuition fees (up to their FEE-HELP balance).

Students may apply to Wodonga TAFE to have their FEE-HELP balance re-credited (and thus their VET FEE-HELP debt remitted) in special circumstances – refer to *CP026 Learner Review (Re-crediting a FEE-HELP balance) Procedure*.

Michael O'Loughlin  
CEO

31/01/2011