



Harassment and Bullying Policy

Wodonga Institute of TAFE is committed to providing an environment that is safe, healthy and free from all forms of harassment, bullying and inappropriate behaviour.

Harassment, bullying and inappropriate behaviour will not be tolerated under any circumstances. The Institute will take appropriate action, including disciplinary action, against any staff member who breaches this policy.

The Wodonga TAFE Code of Conduct, endorsed by the Institute Board, sets out the standards of behaviour required in the workplace and includes:

- Showing respect in our interactions with an inclusive attitude towards diversity and difference.
- Acting with integrity, treating all with honesty, fairness and discretion.

Any person who experiences, witnesses or becomes aware of any instances of harassment, bullying and / or inappropriate behaviour inconsistent with our Code of Conduct must report it and act in accordance with PP 043 - Staff Dispute / Conflict Resolution Procedure. Where instances of any perceived or actual harassment, bullying and / or inappropriate behaviour have occurred it will be addressed in accordance with *PP042 – Staff Discipline Procedure*.

Michael O'Loughlin
CEO

10/02/2009