

Health and community services



Children's services

Take your passion, knowledge, and great sense of adventure, and share that with the toughest critics you will ever face! You will need to have lots of energy, creativity, and patience. You'll learn about the best ways to deliver education to children of different ages and stages, and be able to share in the rewarding experience of watching young minds grow.

Contact us for more detailed course information, career opportunities, subject information, and entry requirements.

Phone 02 6055 6506 | **Email** csh@wodongatafe.edu.au | **Web** www.wodongatafe.edu.au

Course code	Course title	Info session	How to apply		Duration	Mode				
			VTAC	Direct		Apprenticeship	Traineeship	Full-time	Part-time	Distance education
CHC30708	Certificate III in Children's Services	•		•	6-8 months			•		
					1-2 years		•			•
CHC50908	Diploma of Children's Services (Early Childhood Education and Care)	•		•	2 years		•	•		
					3 years			•	•	•
CHC41208	Certificate IV in Children's Services (Outside School Hours Care)	•		•	1-2 years		•			
CHC51008	Diploma of Children's Services (Outside School Hours Care)	•		•	2 years		•			

Certificate III in Children's Services CHC30708

This qualification provides you with the minimum requirements you need to enter the workforce in a position in a children's services setting such as long day care, occasional care, pre-school (kindergarten), neighbourhood houses, multi-functional Aboriginal children's services, and family day care.

Diploma of Children's Services (Early Childhood Education and Care) CHC50908

As a graduate of this course, you can work as a qualified childcare worker in children's services settings. Career opportunities may exist for childcare centre director and qualified, team-leader positions. You may apply for higher education studies in the Bachelor of Early Childhood.

Certificate IV in Children's Services (Outside School Hours Care) CHC41208

This course is for workers who conduct programs in before-and-after school hours care and/or vacation care. In these roles, you may work autonomously or under direct supervision.

Diploma of Children's Services (Outside School Hours Care) CHC51008

This course enables you to work as a qualified childcare worker in out-of-school-hours settings. In most states, this diploma is the minimum qualification required under the national standards for a position as an out-of-school-hours coordinator.



Community services

Consider training in community services and health to meet the ever-growing demand for well-trained practitioners to assist people in our community. You can train in the areas of aged care, community services (welfare), and disability.

Community services emphasises a professional and empathetic approach to working with individuals, families, and communities. You will be working as part of a dynamic team and with people from a number of different services and organisations.

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			VTAC	Direct		Apprenticeship	Traineeship	Full-time	Part-time	Distance education
CHC30208 and CHC30308	Certificate III in Aged Care and Certificate III in Home and Community Care (HACC)	•		•	1 year		•		•	
CHC40108	Certificate IV in Aged Care	•		•	1 year		•		•	
CHC20108	Certificate II in Community Services	•		•	12 weeks			•	•	
CHC20208	Certificate II in Active Volunteering	•		•	12 weeks				•	
CHC40308	Certificate IV in Disability	•		•	1 year		•	•	•	•
CHC40608	Certificate IV in Leisure and Health	•		•	1 year		•		•	
CHC50608	Diploma of Community Services Work	•		•	2 years		•	•	•	
CHC60108 and CHC60308	Advanced Diploma of Disability Work and Advanced Diploma of Community Sector Management			•	1 year				•	

Certificate III in Aged Care and Certificate III in Home and Community Care (HACC)

As a graduate of this combined course, you may work in aged care and disability settings including residential care facilities (nursing homes and hostels), community settings such as adult day activity support services, local government, and the home and community care field.

Certificate IV in Aged Care

As a graduate of this course, you may work in aged care and disability settings including residential care facilities (nursing homes and hostels), community settings such as adult day activity support services, local government, and the home and community care field.

Corryong residents benefit from community services training

Wodonga TAFE delivered training in community services in Corryong. The exciting new program encompasses five core competencies from the Certificate II in Community Services and was delivered over 11 weeks. The competencies were chosen by the Corryong Continuing Education Centre (CCEC) as key areas of skill development for the local community.

Jenny Gordon, Manager of Wodonga TAFE's Community Services and Health department, was pleased this day had finally arrived. 'This has been a long-sought-after training project for the Corryong community, which is being delivered in conjunction with the CCEC', says Ms Gordon.

CCEC manager, Sandi Collins, had also been looking forward to the program starting. 'The core competencies are all able to be used as pathways to complete higher-level qualifications in community services ... the 15 students in the course came from a range of different backgrounds', commented Ms Collins.

'Some were working as volunteers and others were unemployed', said Ms Collins. 'We are proud to offer these competencies to our local community, to either open career opportunities or provide lifelong learning opportunities.'

The units were delivered in a blended training delivery model that features workshops and study days. The CCEC was recently successful in securing a \$250,000 grant to upgrade the college and support disabled access. The funding will enable the CCEC to provide quality training programs to the local community and complement existing programs with initiatives like the new community service training partnership with Wodonga TAFE.

Certificate II in Community Services CHC20108

You develop your skills and ability to work in the community services sector in a range of settings. The course also gives you direct credit pathways into more advanced qualifications in community services.

Certificate II in Active Volunteering CHC20208

This qualification may lead to paid or volunteer work in the community services sector in a range of settings. The course also gives you direct credit pathways into more advanced qualifications in community services.

Certificate IV in Disability CHC40308

Employment opportunities may exist in residential employment and vocational disability agencies, integrated and special development schools, hostels, nursing homes, and the home and community care sector. As a graduate, you can continue your studies to higher education in this field of study.

Certificate IV in Leisure and Health CHC40608

As a graduate of this course, you can work in aged care and disability settings including residential care facilities (nursing homes and hostels), community settings such as adult day activity support services, local government, and the home and community care field. With this qualification, you are eligible to become a member of the Diversional Therapy Association in Victoria.

Diploma of Community Services Work CHC50608

As a graduate of this course, you can find work in neighbourhood houses, local government, health agencies, human services, and a range of other government and non-government social and community service organisations. You can continue your studies in the higher education sector in the social sciences.

Advanced Diploma of Disability CHC60108 and Advanced Diploma of Community Sector Management CHC60308

These qualifications are suitable for existing workers in the disability sector who can demonstrate existing industry knowledge, independent judgement, and decision-making skills. Particularly suited are people who aspire to higher qualifications with the possibility of further career advancement.

Rosemary Buckle is one of Wodonga TAFE's passionate teachers

'If opportunity knocks, you should take it', says Rosemary Buckle.

Rosemary started her career as the coordinator of the Diploma in Welfare Work at the South West College of TAFE. After moving to Albury Wodonga in 1996, she discovered Wodonga TAFE when she attended an interview. 'Within days of the interview, I received a call from the coordinator of the Diploma of Indigenous Welfare', she says. 'I was asked if I could teach counselling skills to a small group of indigenous students ... starting the following day!'

Now, Rosemary teaches the Certificate III in Aged Care and the Diploma of Community Services. 'For those students who will be personal carers, I focus on teaching interpersonal communication, social networking, non-discriminatory practice, and enhancing elderly people's lives through meaningful activities', Rosemary says. 'I encourage them to be passionate and professional, and to maintain ethics and standards. A sense of humour is also desirable as it is their job to enhance the lives of older people.'

For welfare students, the focus is a little different. 'It tends to be around ethical practice, confidentiality, and working within the scope of practice.'

What keeps her teaching? 'It's so rewarding when, many years later, you meet former students in the workplace who are mentoring current students. That's exciting!'



Fitness, sport, and recreation

Working in the fitness, sport, and recreation and sport industry may offer you the opportunity to stay fit and active, while you develop your career!

With an increased public awareness of fitness and health as a vital part of our lives, there are plenty of career opportunities in this growing industry. If you love helping people achieve their goals and want to share your love of sport, then consider this career path for you.

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Course code	Course title	Info session	How to apply		Duration	Mode				
			VTAC	Direct		Apprenticeship	Traineeship	Full-time	Part-time	Distance education
SRF40206	Certificate IV in Fitness	•		•	1 year		•		•	
SRO30206	Certificate III in Outdoor Recreation	•		•	1 year				•	
SRO40206	Certificate IV in Outdoor Recreation	•	•		3 years				•	

Certificate IV in Fitness

SRF40206

Successful completion of this course may lead you to employment as a registered personal trainer in a variety of fitness and gym-related settings, or in private practice. If you have this qualification, you can register with Kinect Australia/ Fitness Australia as a qualified fitness trainer. You may undertake further studies at degree level in exercise, physiology, and human movement.

Certificate III in Outdoor Recreation

SRO30206

This course is for people who want to guide or instruct outdoor activities. You learn how to plan outdoor activities and work with groups to achieve a safe and enjoyable outdoor experience.

Certificate IV in Outdoor Recreation

SRO40206

This course is integrated with the Bachelor of Applied Science (Adventure Ecotourism) offered by Charles Sturt University (CSU) and is not a standalone course. Please refer to VTAC or UAC guides for entry guidelines into the CSU degree and hence the integrated Wodonga TAFE course.

The course is for people who want a career showing others the great outdoors. As a graduate of this course, you can expect to find work in natural outdoor environments which may involve guiding or managing adventure activities. You may find work in a variety of roles, for example, as an outdoor leader, activities coordinator, adventure guide, a program manager, or tour guide. Employment exists in the tourism, outdoor education, fitness, and community or youth sectors. International work is also available and previous graduates have found tourism/tour guide employment in places such as New Zealand and Canada.



Kate Sheehan works in the job of her dreams

Kate Sheehan, 23, grew up in the suburbs of Sydney.

'I attended a school which had a strong outdoor education emphasis', Kate says. 'The outdoors soon became my passion.'

Kate found the perfect course to be the Bachelor of Applied Science (Adventure Ecotourism) through a partnership between Charles Sturt University and Wodonga TAFE.

'I started the course when I was 18 years old', she says. 'I was so excited at the thought of obtaining a TAFE certificate and a bachelor degree.'

The qualifications were exactly what Kate needed to find her dream job.

Kate is now the staffing coordinator and program director for Southbound Adventures. 'I love my job', she says. 'I never face a dull day. I'm always offered new and exciting challenges.'

Her studies at Wodonga TAFE helped her in surprising ways.

'While I was on an exchange to the US, I was able to extend my visa to work in the industry', Kate says. 'They needed me to have finished my degree, but the two years' experience at Wodonga TAFE allowed me to obtain a position of seniority at a summer camp.' That kept Kate in the US, doing the work she loved.

Coming in 2012

Certificate III in Sports Trainer

Diploma of Fitness

Health

Quality training is more important than ever in the health sector. There is unprecedented demand on facilities for people in care, or for providing care in community and home settings. While the work is demanding, the rewards offered by these careers are endless as you are involved in improving the lives of many Australian people and their families. Consider a career in community services and health, as a nurse, an allied health assistant, or a massage therapist.

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Course code	Course title	Info session	How to apply		Duration	Mode				
			VTAC	Direct		Apprenticeship	Traineeship	Full-time	Part-time	Distance education
HLT42507	Certificate IV in Allied Health Assistance	•		•	18 months		•		•	•
HLT43407	Certificate IV in Nursing (Enrolled/Division 2 nursing)	•		•	1 year (W)			•		
					2 years (W)			•		•
					1 year (Y)			•		•
HLT40307	Certificate IV in Massage Therapy Practice	•		•	12 months		•	•		
HLT50307	Diploma of Remedial Massage	•		•	20 months		•	•		

Certificate IV in Allied Health Assistance HLT42507

Completion of this course may lead to work for you as an assistant in areas such as physiotherapy, occupational therapy, podiatry, and rehabilitation. You may choose to apply for higher education studies in a variety of allied health fields.

Certificate IV in Nursing (Enrolled/Division 2 nursing) HLT43407

As a graduate, and once registered with the Australian Health Practitioner Regulation Agency (AHPRA), you can work as an Enrolled Nurse (Division 2) in acute care hospitals, aged care facilities, adult day centres, and community health services. You may also study post-basic modules including acute nursing, peri-operative nursing, diabetes management, and rehabilitation, or consider applying for entry into division 1 nursing training with one of our partner universities.

You are strongly advised to attend a nursing information session. These are scheduled during the year. An information session leaflet is available, or contact the department for further information.

Nursing training is delivered in Wodonga (W) and Yarrawonga (Y).

Certificate IV in Massage Therapy Practice HLT40307

This course will provide you with the opportunity to work at a basic level as a massage therapist. You develop skills in therapeutic relaxation massage including basic health assessment and treatment.

Diploma of Remedial Massage HLT50307

As a graduate, you can practise in a holistic health clinic or as a registered remedial massage therapist in a small business. You learn the skills and knowledge you need to establish and manage a practice in remedial therapeutic massage and complementary techniques. The course covers a range of therapeutic modalities with a 'hands-on' emphasis.

Coming soon ... Diploma of Nursing (Enrolled/Division 2 nursing) HLT51607

Upon approval from the Australian Nursing and Midwifery Accreditation Council (ANMAC), Wodonga TAFE will offer the Diploma of Nursing in 2012.

A partnership between Albury Wodonga Health and Wodonga TAFE

A partnership between Albury Wodonga Health (AWH) and Wodonga TAFE has continued to grow and develop for the benefit of our regional allied health assistants.

From an initial award-winning project commencing in 2001 and based on training existing allied health assistants from AWH, our association with the largest health service in the region now includes the following.

- AWH has developed a defined placement program for our community intake students.
- AWH is a major and active contributor to the allied health assistant vocational leadership consortium which is auspiced through Wodonga TAFE.
- AWH is a member and key player of the Allied Health Assistants Industry Reference Group for Wodonga TAFE, to ensure currency and relevance of the delivery of the Certificate IV in Allied Health Assistance.
- AWH offers allied health assistant taster placement experiences to enhance the training of students from Wodonga TAFE.
- AWH employs allied health assistants who have graduated from Wodonga TAFE.

We are grateful for the continued strong support of AWH in the training programs of future allied health assistants in the workforce.

Occupational health and safety

Today's workplaces are more and more aware of the practices involved in keeping people safe while they are at work. This is an exciting area if you have an eye for detail, can assess and foresee risks and potential hazards, and can accurately record information. You will also need to be comfortable presenting information to others as you will be required to communicate the importance of health and safety to other individuals and groups.

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			VTAC	Direct		Apprenticeship	Traineeship	Full-time	Part-time	Distance education
BSB41407	Certificate IV in Occupational Health and Safety	•		•	Self-paced					•
BSB51307	Diploma of Occupational Health and Safety	•		•	Self-paced					•
BSB60607	Advanced Diploma of Occupational Health and Safety	•		•	Self-paced					•

Certificate IV in Occupational Health and Safety BSB41407

This course is the ideal entry point if you have some responsibility for the occupational health and safety function. The course reflects the roles of people who use well-developed skills and a broad knowledge base in a wide variety of contexts. You apply solutions to a defined range of unpredictable problems, and analyse and evaluate information from a variety of sources. You may provide leadership and guidance to others with some limited responsibility for the output of others. This course suits occupational health and safety officers in full-time dedicated roles who work under the supervision of an occupational health and safety coordinator or an occupational health and safety manager.

Diploma of Occupational Health and Safety BSB51307

This course builds on the knowledge and skills developed in the Certificate IV in Occupational Health and Safety. Occupational health and safety issues are addressed in greater complexity at diploma level. The course reflects the roles of people who coordinate

and maintain the occupational health and safety program in an organisation. Course graduates have a sound theoretical knowledge base and use a range of specialised, technical, or managerial competencies to plan, carry out, and evaluate their own work and the work of others with safety responsibilities.

Advanced Diploma of Occupational Health and Safety BSB60607

This course builds on the knowledge and skills developed in the Diploma of Occupational Health and Safety. Occupational health and safety issues are addressed in greater complexity. The course reflects the roles of people who analyse, design, and execute judgements using wide-ranging technical, creative, conceptual, or managerial competencies. Their knowledge base may be specialised or broad. These people are often accountable for group outcomes. This course suits occupational health and safety specialists in a range of roles including advisors, auditors, managers, risk officers, or senior consultants in occupational health and safety and risk management.



Safety is paramount for local award winner

Former Wodonga TAFE student Graeme Arnold (pictured above, centre) won a high commendation in the Victorian state awards for studies in occupational health and safety (OHS) at diploma level. The Safety Institute of Australia Victoria Division Education Awards aim to recognise the potential in students who display consistently high academic standards, practical skills, and a commitment and an involvement in OHS.

'I first heard about the course when I attended an OHS committee meeting. Doing the course has given me confidence to provide information to management', says Mr Arnold. He was very excited to be nominated for the award, especially as part of the submission required him to provide examples from his workplace of how he had used the knowledge gained from the course and the results obtained. Mr Arnold credits his teachers with his win. 'I feel the difference between winning and not winning is a tribute to the teachers. The information they provided and the high standards set made me work harder.'

Mr Arnold works as the environmental health and safety officer and quality coordinator with Tyco Water in Wangaratta. 'With the knowledge I have gained, I have been able to assist other Tyco businesses and feel more confident in the provision of information to management. It gave me the skills I needed to fulfil my role', says Mr Arnold.

Wodonga TAFE began delivering youth work and youth justice qualifications in 2011. These courses provide an excellent training opportunity for existing workers and people who want to enter this very rewarding and challenging area of work. As the only providers of the youth justice training programs in the state, we are very proud to be able to train people as they support and encourage our youth.

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			VTAC	Direct		Apprenticeship	Traineeship	Full-time	Part-time	Distance education
CHC41808	Certificate IV in Youth Work	•		•	12-24 months		•	•	•	•
CHC51408	Diploma of Youth Work	•		•	12-24 months					•
CHC41908	Certificate IV in Youth Justice	•		•	12-24 months		•			•
CHC51508	Diploma of Youth Justice	•		•	12-24 months					•

Certificate IV in Youth Work

CHC41808

This course provides you with the skills and knowledge you need to work in a range of youth justice, youth work, and welfare roles.

Diploma of Youth Work

CHC51408

This qualification is designed to ensure that policies and guidelines of the employing organisation are implemented, and includes responsibility for the direction and supervision of staff, the contracting of external agencies, and/or the management of specialist services.

Certificate IV in Youth Justice

CHC41908

This course has been designed for youth justice/youth workers who supervise young people who have been directed by the justice system to be in the care and direction of authorised government and non-government agencies.

Diploma of Youth Justice

CHC51508

This course is designed for senior youth justice/youth workers who supervise young people who have been directed by the justice system to be in the care and direction of authorised government and non-government agencies.



Nikki Maddern is the program area leader of youth programs at Wodonga TAFE

Nikki has over 15 years' experience as a youth worker for government and non-government agencies. She has held a variety of roles during her career, including youth justice parole officer, case manager, youth residential worker, outreach worker, and secretary of the Youth Parole Board in 2005.

Nikki has also delivered vocational education in the areas of youth justice, youth work, child protection, alcohol and other drugs (AOD), and mental health programs.

'I'm really passionate about young people and about justice. I love what I do! I enjoy working with my classes to achieve good employment outcomes as well as working with industry to ensure its needs are met. On an individual basis, I enjoy mentoring and guiding students along their learning pathways', said Ms Maddern.

Nikki holds a Bachelor of Arts degree, majoring in justice and legal studies, as well as qualifications in youth work, AOD work, juvenile justice, and mental health work (non-clinical). She also has a Certificate IV in Training and Assessment and was the runner-up Victorian teacher/trainer of the year in 2007.

Distance education

Have you thought about studying from the comfort of your own home or workplace?

Studying by distance education is an ideal solution if you want to change careers or progress your career but have other time commitments such as work and/or family.

The study requirements of each course are different. For example, you may attend workshops on campus or some of your assessments may be workplace-based. When you enquire about your course, you will be given all the information you need to make an informed choice about how your study will fit in with your lifestyle.

The following courses are available by distance education.

Certificate IV in Disability | Certificate III in Children's Services | Certificate IV in Allied Health | Certificate IV in Occupational Health and Safety | Diploma of Occupational Health and Safety | Advanced Diploma of Occupational Health and Safety

The other benefit of distance education is that most courses offer rolling enrolments, which means you can start your study any time during the year.

So, contact the Community Services and Health department today to find out how you can complete your qualification without having to disrupt your life.



short courses

There are many opportunities to explore personal and skill development through the short courses run by the Community Services and Health department.

Short courses are available in the areas of health, nursing, first aid, occupational health and safety, massage, fitness, community services, and more.

The department also has courses that have been endorsed by the Royal College of Nursing Australia (RCNA) which contribute to the professional development of nurses by attracting RCNA CNE points.

career maps

Children's services

Certificate III

- Childcare assistant
- Playgroup supervisor
- Family day care worker
- Childcare worker

Certificate IV

- Assistant OSHC coordinator
- OSHC assistant
- Outside school hours care supervisor/ coordinator

Diploma

- Childcare worker
- Children's services coordinator
- Centre manager (children's services)
- Director (children's services)

Community services

Certificate II

- Assistant community services worker
- Care service employee
- Contact officer

Certificate III

- Field officer
- Assistant in nursing
- Home care assistant
- Care assistant/ worker

Certificate IV

Aged care

- Hostel supervisor

Disability

- Behavioural support officer

Leisure and health

- Activities officer

Diploma

- Assessor
- Family support worker
- Case coordinator
- Group facilitator/ coordinator

Advanced diploma

- Case manager
- Service coordinator

Fitness, sport, and recreation

Certificate IV

Fitness

- Personal trainer
- Fitness trainer

Outdoor recreation

- Tour guide
- Outdoor leader
- Activities coordinator
- Program manager



Health

Certificate IV

Allied health

- Therapy assistant
- Podiatry assistant
- Physiotherapy assistant
- Speech pathology assistant

Nursing

- Enrolled nurse

Skills Recognition Centre

Recognition of prior learning (RPL) is a formal assessment process that measures the skills and knowledge you have already gained from previous study, training, work, or life experiences. Your skills and experience are mapped against the course in which you want to enrol. If your skills are recognised against elements in the course, you will not have to undertake training in these areas. This can save you time and money.

TAFESpace 158 Lawrence Street, Wodonga | **Phone** 02 6055 6992
Wodonga TAFE 87 McKoy Street, Wodonga | **Phone** 02 6055 6920
Email skillsrecognition@wodongatafe.edu.au |
Web www.wodongatafe.edu.au/skillsrecognition



Health massage

Certificate IV

- Massage therapist
- Massage therapy practitioner
- Assistant massage therapist

Diploma

- Remedial massage practitioner
- Remedial massage therapist
- Remedial therapist

Occupational health and safety

Certificate II

- OHS officer
- OHS coordinator

Diploma

- Senior OHS officer
- OHS manager
- OHS practitioner

Advanced diploma

- OHS advisor
- OHS auditor
- OHS manager
- OHS risk officer
- OHS specialist
- OHS senior consultant

Youth

Certificate IV

- Residential care worker
- Youth justice custodial worker
- Secure welfare worker
- Support worker

Diploma

- Shift supervisor
- Unit manager
- Senior residential care worker
- Senior youth justice custodial worker

Qualifications in health and community services

Children's services

Certificate III in Children's Services

Diploma of Children's Services (Early Childhood Education and Care)

Certificate IV in Children's Services (Outside School Hours Care)

Diploma of Children's Services (Outside School Hours Care)

Community services

Certificate III in Aged Care and Certificate III in Home and Community Care (HACC)

Certificate IV in Aged Care

Certificate II in Community Services

Certificate II in Active Volunteering

Certificate IV in Disability

Certificate IV in Leisure and Health

Diploma of Community Services Work

Advanced Diploma of Disability Work and Advanced Diploma of Community Sector Management

Fitness, sport, and recreation

Certificate IV in Fitness

Certificate III in Outdoor Recreation

Certificate IV in Outdoor Recreation

Health

Certificate IV in Allied Health Assistance

Certificate IV in Nursing (Enrolled/Division 2 nursing)

Certificate IV in Massage Therapy Practice

Diploma of Remedial Massage

Occupational health and safety

Certificate IV in Occupational Health and Safety

Diploma of Occupational Health and Safety

Advanced Diploma of Occupational Health and Safety

Youth

Certificate IV in Youth Work

Diploma of Youth Work

Certificate IV in Youth Justice

Diploma of Youth Justice

Learner services

Wodonga TAFE is committed to ensuring you have full access to a range of services to help you during your studies. To find out more about these services, please refer to the front section of the course guide folder or go to www.wodongatafe.edu.au/studentsservices.



For more information and applications contact

Wodonga TAFE

Phone 02 6055 6606

Email courseinfo@wodongatafe.edu.au

Web www.wodongatafe.edu.au